

DINESH KUMAR AGGARWAL

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Working Areas : Treasury, Finance & Account

JOB OBJECTIVE

Seeking challenging assignment in the domain of Finance, Accounts & Treasury with a reputed organization.

PROFILE SUMMARY

- A result oriented professional with 13 years' experience in Operation Finance & Account.
- Skills in handling:-
 - Analysis, Reconciliation, Fixed Deposit, Mutual Fund
 - Intercompany Loan Management
 - Cash Flow, Forecasting of Payment
 - Co-ordination with Banks & Customer
- Possess strong communication, problem solving & people management skills.

ORGANISATIONAL EXPERIENCE

Since Apr'10 with Genpact, Gurgaon working as an Assistant Manager Operation Finance.

Growth Details:

April 2010	-	Joined as Process Associate Operation Finance.
May 2013	-	Promoted as Process Developer Operation Finance.
July 2015	-	Promoted as Management Trainee Operation Finance.
March 2017	-	Promoted as Assistant Manager Operation Finance.

Project Name : GE Janus MAC Assessment & Validation of TC with Company Code (June 2018 - Present) :

MAC Assessment Project :

- Done MAC Assessment for Wave 0, Wave1, Wave 2 and Wave 3 of transition
- Worked upon 3 Rec Tools - ARM, ART and GBS at the time of MAC Assessment.
- In MAC Assessment, I collected lots of information from the above mentioned Rec Tools for each particular Treasury Code, analyzed and then filled up in the Template (e.g. Reconciler, Reviewer, Rec Currency, TC Currency, Rec Status, Open Items, Aged Open Items, Action Plan and Timeline for resolve the Open Items, Valid Backup, Unidentified Balance, Frequency of Rec etc.)
- Consolidated and helped in report out of the MAC Assessment result
- Took calls with different stakeholders to resolve the findings of MAC

TC Mapping Project :

- Working with various stakeholders to get the latest information of a Treasury Code updated in TC Master, like Company Code, ERP, Reconciliation ID information.
- Using Webcash on daily basis to find out the Transaction details or balances of the Treasury Codes as per requirement.
- Following up with the Reconciler and Reviewer to confirm the correct Company Code, Rec Tool and Rec ID for each particular Treasury Code.
- Following up with the Business Contact Person or Reconciler / Reviewer, for make changes in GL or My Bank Tool, if there is any mismatch in company code between GL vs My Bank.
- Tracking Company Codes in My Bank for each TC on daily basis. if disconnect found, then following up with the concerned person.
- Preparing and submitting Weekly basis report for mapping completion on TC's.

GE Capital Treasury - Middle Office (Jan 2017 to May 2018)

- Worked on Fixed Deposit and Mutual Fund Investment with Banks on daily basis.
- Bank Reconciliation and Mutual Fund Reconciliation on daily basis.

- NAV Update of Mutual Funds in TMS (Treasury Management System) on daily basis.
- Payment Forecasting on daily basis.
- Trading Entity Setup for Fx Trade in Treasury Software (FxPress , TRS & WSS).
- Template prepared for Static Data setup of Trading Entities in WSS (Wall Street Suite).
- Deactivated Trading Entities in case of Legal Entity has been sold or merged.
- Web cash using for tracking of Cash Inflow and Cash Outflow on daily basis.
- Co-ordination with Banks & Mutual Fund House.

GE Capital Treasury - Intercompany Loan Management (April 2010 - December 2016)

- 3 way analysis between Loan Model, Loan Agreement and WSS 7.4. (e.g. Drawdown, Prepayment, Commitment Fees, Interest Accrual, Capitalization etc.)
- Tracker maintain of all Loans on monthly basis.
- Prepared Daily basis Report (e.g. Transaction Report).
- Payment Report of Capital and Industrial Loans on weekly basis.
- Managed Static Data of RCA & Term Loans.
- Accrual Check of Interest and Commitment Fees on monthly basis.
- Dashboard prepared for Active and Matured Loan on weekly basis.
- Co-ordination with Customer and other GE Business on daily basis.

Accolades:

- Accredited with Bronze Award, Silver Award, Team Gold Award.

May'06 to Mar'10 with Omaxe Ltd., New Delhi as an Accountant.

Growth Details:

May 2006 - Joined as an Assistant Accounts.

Dec. 2008 - Promoted as an Accountant.

Highlights:

- Worked on the Bank Reconciliation (BRS).
- Looked after Cash Management and Accounts Payable in Oracle 11i.
- Reconciliations in Tally & ERP of Accounts Payable and Accounts Receivable Data.
- Maintained Cash Book, Bank Book and data of all brokers & their Payments.
- Verification of Brokerage of property dealer and Review of Demand Letter & Reminder Letter.
- Checked Booking Cancellation, Refund and Transfer Charges.
- Collection amount checked according to the Payment Plan.
- Liaised with Banks to resolve the unidentified entries in Bank Statement.
- Co-ordination with other Departments, Internal and External Auditor's.

EDUCATION

- MBA (Finance) from Maharshi Dayanand University, Rohtak in 2008.
- B.Com. (Pass) from Delhi University, New Delhi in 2005.
- 12th (Haryana Board) from Aggarwal Senior Secondary School, Faridabad in 2002.
- 10th (Haryana Board) from Aggarwal Senior Secondary School, Faridabad in 2000.

Others:

- One Year Diploma in Computer Course from NIIT, Faridabad in 2005.

PERSONAL DETAILS

Date of Birth	:	25 th January 1985
Living in	:	Delhi NCR Faridabad.
Languages Known	:	English & Hindi
Marital Status	:	Married