

## **CURRICULUM VITAE**

**B.VANAJA**

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**OBJECTIVE:** To seek a responsible position in an organization where opportunity exists for innovative working concepts and challenging professional works. And looking for long term career in the organization.

### **EDUCATIONAL QUALIFICATIONS:**

- Graduate in B-com ( 2004 – 2007 ) - Stanley degree college for women - abids
- Board of Intermediate Education ( 2002 – 2004 ) - Vanitha mahavidyalaya - exhibition grounds
- Secondary School Certificate ( March – 2002 ) - Vani high school - Vijay Nagar colony

### **TECHNICAL QUALIFICATIONS:**

- MS Office, Content Writing

### **EXPERIENCES :**

- Worked as Counsellor for 1 month in MAA ENT hospitals
- workEd as front office executive, HR executive and Content Writer for Global I-Matrix Software Solutions Pvt Ltd.
- Currently working at IQ digital solutions

### **STRENGTHS:**

- Positive attitude & quick grasping.
- Working independently in team environment.
- Result oriented.
- Zeal to learn new & innovative things.

**PERSONAL PROFILE:**

Father's Name : B.Prakash rao  
Date of Birth : 19 November 1986  
Marital Status : Married  
Languages Known : English, Telugu and Hindi  
Nationality : Indian  
Contact Address : H.NO 113/953, Sri said balaji homes , badangpet

Hyderabad-5000060

Date:

Place: Hyderabad

**(B.VANAJA)**